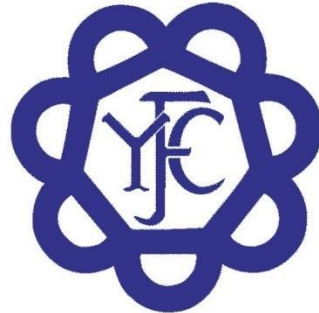


# HEREFORDSHIRE FEDERATION OF YOUNG FARMERS' CLUBS



## Senior After Dinner Speaking 2024-2025

To be held on

**7PM Friday 29<sup>th</sup> November 2024**

at

Royal Oak, Much Marcle, HR8 2ND

## COMPETITION RULES

### END OF YEAR TROPHIES

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RULES 2024



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Trophy Name	Contributing Competitions/Awarded to
Hereford Times Efficiency Shield	The overall results will count towards the Efficiency Shield – this is the overall competitions trophy for the year
Junior Competitions Cup	Junior Reading, Junior Speaking and Member of the Year (17 years & under) will count towards the Junior Competitions Cup
Intermediate Competitions Cup (CL Coxon Cup)	Call My Bluff, Situations Vacant (16 to 21 years) and Member of the Year (17 years & under) will count towards the Intermediate Competitions Cup

### COMPETITION SPECIFIC TROPHIES

Trophy Name	Contributing Competitions/Awarded to
The Senior Speaking Cup	Awarded to the overall winning Club for Senior Debating/Senior After Dinner Speaking (swaps each year)

### IMPORTANT GUIDELINES

Please read the below carefully and follow instructions clearly to avoid any mistakes or confusion.



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1. Closing date for entries to be received at the County Office is: **9PM ON MONDAY 11<sup>TH</sup> NOVEMBER 2024. LATE ENTRIES WILL NOT BE ACCEPTED.** We realise that some of the names on your form may change after this date. Providing the changes are notified to the competition steward this will cause no problem.
2. All competing members must have a **VALID CURRENT MEMBERSHIP.**
3. One entry form is enclosed per Club. This is for completion and to be returned to the County Office by the deadline. Please complete and return the entry form in excel format. All rules and entry forms are emailed to Club Chairmen and Secretaries in advance.
4. Any trophies relating to this competition held by any Club member must be returned to the County Office by the above deadline date, along with the entry form.
5. Please make sure all competitors are aware of the competition rules and times.
6. **HELPING MEMBERS WITH ADDITIONAL PHYSICAL or LEARNING REQUIREMENTS.** HFYFC seeks the inclusion of the full membership in its endeavours. Should a member require assistance to compete at a County Final due to any additional physical or learning requirements, every effort shall be made to ensure inclusion of any member with dignity, respect and confidentiality. HFYFC requests prior knowledge of assistance required in order to maximize the benefit to the individual.

## **HFYFC GENERAL RULES**

### **These General Rules are to be adhered to for all HFYFC Competitions**

1. The competitions listed herein are open to members of Herefordshire Federation of Young Farmers' Clubs (HFYFC) holding a valid, current YFC membership. (Valid is classed as being fully processed and authorised and of the current year, a copy of the card can be a printed copy or electronic version shown on a device.)



2. Failure to produce a fully processed and authorised valid membership will mean that the member will be unable to compete in the competition.
3. Age ranges for competitions are as follows:
  - Senior – Open to members 28 years of age or under on 1st September 2024
  - Intermediate – Open to members 21 years of age or under on 1st September 2024
  - Junior – Open to members 16 years of age or under on 1st September 2024, and 10 years of age or over on the day of the competition.
4. Health and Safety requirements must be adhered to at all times
5. Competitors must act in accordance with HFYFC policies, where applicable.
6. No alcohol is to be consumed by competitors before or during the competitions. Any member judged to be under the influence of alcohol, or any other substance will not be permitted to continue with the competition and may be disqualified. Alcohol will also not be used or displayed in any competition (unless specified in the competition rules). Empty bottles can be used for display purposes only.
7. The use of mobile phones by competitors during competitions is prohibited.
8. A white coat must be worn where specified.
9. No competitor can enter the same competition in different age ranges.
10. All work must have been made by members in the last 12 months.
11. All work must be that of the competitor who has booked in, if the entry is being booked in by somebody else then the person booking it in must have a copy of the competitor's card.
12. The entry to a competition cannot have been entered into a previous HFYFC competition.
13. Club or County names must not be displayed on any part of entries or displays (unless otherwise stated in the specific competition rules) – please be careful when using photographs including club tops.
14. Where more than one entry per club is allowed in a competition, where applicable, only the points of the highest scoring entry will count towards the cups and trophies and overall results.
15. Competitors must arrive on time and report to the competition steward before the start time of the competition to book in with necessary equipment to complete the competition.
16. In the event of a conflict between the competition rules and the general rules, the competition rules will govern.
17. All staged items or exhibits must remain the responsibility of the competitor. Neither HFYFC nor the site host accepts any liability for loss, damage or theft of any item.
18. No staged items or exhibits can be removed before prize giving, at penalty of disqualification.
19. The Chief Steward and the Competitions Chairmen reserve the right to cancel or amend any competition rule at any time.
20. In all competitions the decision of the Chief Steward and the Competitions Chairmen will be final.
21. Unacceptable behaviour or questionable material by competitors or supporters which brings YFC into disrepute; or which may be deemed to adversely affect other competitors/performers will be penalised. This includes maintaining a respectful attitude towards all judges, stewards, officers and any other event helpers.

### **Deductions**

22. Late entries



- A. Any entry received by the County Office after the date and time specified on the rules for the competition, will be dealt with on a case-by-case basis, and the decision will come from the County Chairman and Competitions Chairman, on whether they can compete and if any deductions will apply to the club's score.
- B. The member partaking in the competition is still eligible to get a prize card and compete at the next round.
- C. The deduction will occur after the prize cards have been written out. The deduction will apply to any trophy handed out on the day, overall day scores and the end of year trophies.

23. Transferring of classes

- A. If a club wishes to transfer a member into a class (which previously had no entry) after the entries have been received by the County Office on the date and time specified on the rules for the competition a 25% deduction will incur for the CLUBS score. The member partaking in the competition is still eligible to get a prize card and compete at the next round. The deduction will occur after the prize cards have been written out and will apply to any trophy handed out on the day and the end of year trophies.

24. For entries not according to schedule

- A. 25% of marks awarded will be deducted for all entries that are not according to the schedule – This includes any exhibits oversize, missing items (recipe/photos etc). If there are multiple things wrong with the entry, there will only be one deduction of 25% applied.
- B. 25% is deducted from the total score given by the judge, but if they still place after a deduction is awarded the Competitor will still be eligible to gain a prize card with the deducted score and will still be eligible to qualify for the next rounds where applicable.

25. In competitions with time limits

- A. In competitions with time limits, the following marks will be deducted if the competitor overruns – (unless otherwise stated in rules – i.e., stock judging):

Competition Length	Penalty
Up to 30 minutes	5% of total marks per minute or part thereof
31 to 60 minutes	5% of total marks per two minutes or part thereof
61 to 120 minutes	5% of total marks per five minutes or part thereof
121 minutes and over	5% of total marks per ten minutes or part thereof

The Competitor will still be eligible to gain a prize card with the deducted score and will still be eligible to qualify for the next rounds where applicable.

- B. 5% is deducted from the total score given by the judge.

- 26. Any disagreements from clubs/competitors about markings or deductions must be made on the day of competition to the Chief Steward or Competitions team, and will be reviewed on a case-by-case basis.
- 27. In the event that a deduction is applied for any reason and the subsequent mark results in a decimal place, if the decimal place is 0.5 or above, it shall be rounded up to the next whole number. If the decimal place is 0.49 or below, it shall be rounded down to the next whole number.



## **NFYFC After Dinner Speaking**

### **Competition Aim**

To encourage members aged 28 or under to work as a team to plan and deliver an engaging and entertaining after dinner speech.

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### Learning outcomes

Preparation, confidence, effective listening, communication, presentation, timing, audibility skills and originality and knowledge of the subject.

REMINDER: Please read these rules in conjunction with **NFYFC General Rules** and familiarise all competitors with the **Fine System in place for withdrawal from competitions.**

Further information can be found at <http://www.nfyfc.org.uk/competitionsresources>

**Rules to be read in conjunction with the 'How to' Guide – available from NFYFC.**

1. **ELIGIBILITY** 1.1. A team shall consist of five members, each of whom must be 28 years of age or under on 1<sup>st</sup> September 2024 and full members of a Club affiliated to NFYFC.

### 2. PROCEEDURE

2.1. The team shall consist of a Chair, Speaker (who will propose the main toast), Respondent to Speaker, Proposer to Visitors (propose a toast to the visitors) and a Respondent to respond on behalf of the visitors.

2.2. The Chair will address the diners and introduce the Speakers in order of appearance.

2.3. The teams will be split so that the Chair, Respondent to Speaker and Proposer to Visitors will come from Team A, and Speaker and Respondent on behalf of Visitors from Team B.

2.4. Teams will be notified **four weeks prior to the competition** of their Toast for the evening. Toasts in the National Final will be provided by NFYFC. In Area Rounds, the Area Committee will provide the Toasts.

2.5. Teams will be given the opportunity of meeting to exchange notes 30 minutes before appearing on the platform.

2.6. Teams **will be penalised for using distasteful jokes or bad language.** Teams are reminded that this is a Public Speaking Competition and marks are awarded for speeches. Judges reserve the right to disqualify teams/members they perceive to be offensive or discriminatory.

### 3. SCALE OF MARKS & TIMING

Chair (Introduction)	20	2 minutes
Chair (Overall Role)	10	Not timed
Speaker	50	6 minutes
Respondent to Speaker	50	6 minutes
Proposer to Visitors	35	4 minutes
Respondent on behalf of Visitors	35	4 minutes

**TOTAL** **200**

3.1. Judges will take into consideration originality, presentation of speech, humour, timing, audibility, knowledge of subject, use of notes and dress.

3.2. Time deductions are 1 mark for each half-minute (or part thereof) over the allotted time by any member of the team, apart from the Chair whose speeches throughout (apart from their Introduction) are not timed.

### 4. NOTES

4.1. Competitors before and after competing may be admitted to the Competition Room.

4.2. These rules should be read in conjunction with the After Dinner Speaking 'How-To' guide available from NFYFC

4.3. Filming of the competition is not permitted without prior consent from NFYFC and all competing teams

4.4. Mobile Device (Phone, Tablet, Laptop etc) use during the competition is strictly for timekeeping purposes only. Mobile device use in Prep Room is prohibited.

4.5. Competitors are reminded to dress appropriately for the competition (smart clothing – no jeans!)



## Information for subsequent rounds

### 5. DATE & VENUE

- 5.1. The first placed team at the county round will go through to represent the County at the West Midlands Area Finals date TBC
- 5.2. After Area Finals, the National Final will be held on Competitions Day, **Saturday 5<sup>th</sup> July, 2025** at Staffordshire Showground.

### 6. REPRESENTATION

- 6.1. Counties may enter one team per 600 members or part thereof in Area Finals.
- 6.2. Areas will be represented in the final by one team per 3,000 members or part thereof. (Northern Area 2, Eastern Area 1 and East Midlands 1, West Midlands Area 1, South West Area 2, South East Area 1 and Wales 2)

### 7. SUBSTITUTION

- 7.1. **All substitutes must have been eligible to compete in the County Final.**

## NATIONAL FEDERATION OF YOUNG FARMERS' CLUBS "How to" Guide – After Dinner Speaking

1. **The Panel** made up of two teams – shown as two different shapes/colours (*seating order is a suggestion*)







## 2. Format

Timing	Respondent on behalf of Visitors	Speaker	Chair	Respondent to Speaker	Proposer to Visitors
Start			Welcome & introduction of Speaker (maximum 2 minutes)		
02:00		Speaks on subject & proposes the toast (6 minutes)			
08:00			Thanks Speaker & introduce Respondent to Speaker (approx 1 minute)		
09:00				Responds to Guest Speaker (6 minutes)	
15:00			Thanks Respondent to Speaker & introduces Proposer to Visitors (approx 1 min)		
16:00					Summarises & thanks Visitors with a toast (4 minutes)
20:00			Thanks Proposer to Visitors & introduces Respondent on behalf of Visitors (approx. 1 min)		
21:00	Summarises & thanks Proposer to Visitors & host organisation (4 minutes)				
25:00			Summarises & thanks top table & closes the speeches (approx. 2 mins)		
27:00			END		

## 3. Role descriptions for formal structure

### Chair:

The Chair ensures the speeches flow and are kept to time.

(No time penalties can be given to the Chair outside of their Introduction but they should stick to approximate timings on the grid.)



- A formal role that should be dressed accordingly
- You will have an air of authority – but keep the panel and audience relaxed, remaining in control and attentive throughout the dinner
- In your introduction you have 2 minutes to set the scene for the audience – the event they are attending and why
- Briefly introduce yourself and the speakers in order, explaining who they are and make them feel welcome
- Work out a skeleton introduction for your Speaker – make him/her sound as interesting as possible
- Use humour if you would like to but your role is the ‘Master of Ceremonies’ keeping the dinner guests involved and informed
- Introduce each speaker in turn, thanking him/her with a brief comment when he/she has finished
- Add your final comments and formally close the speeches for the evening. Make some comment on the rest of the evening and wish everyone well on their journey home later.

#### **Speaker:**

The Guest Speaker has 6 minutes to speak and propose the main toast. (Time penalties if over time)

- A role that has flexibility to be informal
- You are a member of an outside organisation invited to give a speech about your work/ achievements/ organisation to the host organisation’s dinner guests
- Try and talk about a subject that you are interested in
- Keep the wording of your speech simple and natural as if in conversation
- Allow as much of your personality to show as possible – give ideas, opinions and views
- The speech should be a mixture of humour and fact where possible
- Thank the host organisation, try and comment on the work of the host organisation and how it links to your own, congratulate them on their achievements and personal contributions
- End your speech with the toast.

#### **Respondent to the Speaker:**

The Respondent to the Speaker has 6 minutes to speak. (Time penalties if over time)

- A formal role that should be dressed accordingly
- You are a member of the host organisation – hosting the dinner
- Work out a skeleton speech beforehand so that you will have a rough idea of what you are going to say
- You want to talk about your organisation and what you have done and any future plans
- Show that you have listened to the guest speaker by referring to his/her speech in yours and compare or contrast organisations where possible
- Thank the guest speaker for his/her speech briefly.

#### **Proposer to the Visitors:**

The Proposer to the Visitor has 4 minutes to speak. (Time penalties if go over time)

- A formal role that should be dressed accordingly
- You are from the host organisation and a visitor is anyone who is not a member of your organisation in the room (not just the top table guests)
- Similar to the respondent to the speaker you must have a skeleton speech into which you can then add references to both previous speakers
- You can refer to individual visitors in your speech (can be made up visitors) mentioning for example how they link with your organisation



- Finish your speech with a toast to the visitors.

**Respondent on behalf of the visitors:**

The Respondent on behalf of the Visitors has 4 minutes to speak. (Time penalties if over time)

- A formal role that should be dressed accordingly
- You are a visitor to the dinner as a guest and will have a connection to the host organisation
- You are speaking on behalf of all the visitors present at the dinner (not just the top table guests)
- Similarly to the proposer of the Visitors, you must have a skeleton speech about your organisation and your links with the hosts and then refer other visitors and their links (you can make up visitors and links)
- You want to refer to the guest speech briefly and any links
- Thank the Proposer to the Visitors for their kind words and toast
- Thank the host organisation for their hospitality, the venue, food and the speakers.

4. **Example Toast**

**Event:** Supermarket Retailers Association Awards Dinner (Chair, Respondent to the Speaker and Proposer to the Visitors are members of the Supermarket Retailers Association).

**Toast:** (Made by the Speaker) “Stack it high, sell it cheap” (Speaker and Respondent on behalf of the Visitors are not members of the Supermarket Retailers Association but from a similar organisation that have been invited as guests. The organisation they are from is chosen by the Speaker and Respondent on behalf of the Visitors).

5. **Pre-competition time (30 mins)**

- Chair – needs to gain information about every speaker in order to introduce them
- Speakers may share information about their speeches/characters if they so wish
- Run through of speeches is a good use of time.

*Note: sharing information is usually beneficial to both parties*

